

NORTHERN COMMUNITY LEGAL CENTRE POSITION DESCRIPTION

POSITION:	Youth Community Development Worker
EMPLOYMENT TYPE:	Part time
TENURE:	12-month contract
POSITION HOURS:	0.5 EFT or 19 hours per week
REPORTS TO:	Partnerships & Community Development Manager
AWARD:	Social Community Home Care and Disability Services Award
AGREEMENT:	Multi Business Agreement (MBA)
CLASSIFICATION:	SCHCADS Award
REMUNERATION:	Up to \$84,849 pro rata exclusive of superannuation and salary packaging

ABOUT THE ORGANISATION

The Northern Community Legal Centre (NCLC) formed in early 2016 following an amalgamation of the former Broadmeadows Community Legal Service and Moreland Community Legal Centre. NCLC operates in one of the fastest growing and disadvantaged areas of Melbourne and has a significant catchment including the Hume City Council, Moreland City Council and Mitchell Shire Council. NCLC operates from a central office located in Broadmeadows, with outreach services to other service areas across our catchments.

Our purpose is to ensure equal access to justice for all in Melbourne's Northwest and we do this through the provision of legal services, community legal education and law reform aimed at the most vulnerable and disadvantaged people in Melbourne's Northwest. NCLC gives priority to victims/survivors of family violence, refugees and newly arrived communities, people who have a diagnosed mental illness, young people and people experiencing other forms of disadvantage or marginalisation.

POSITION OBJECTIVE

This position will support NCLC's youth community development activities and lead the development and delivery of a locally funded project: 'Where Safety Begins' which aims to mitigate trauma arising from family violence and related social issues and enhance resilience, safety and wellbeing for young people aged 10 - 14. Working under the supervision of the Partnerships & Community Development Manager the position will undertake the activities of the project.

POSITION RESPONSIBILITIES

- Under the direction and supervision of the Partnerships and Community Development Manager, lead the service in reflecting on best practice in working with children and continuous improvement standards.
- Consult relevant youth partner agencies, respectful relationship teams, and schools regarding current programs being delivered and alignment with the project, as well as needs of young people living in Hume, and systems in place for responding appropriately to disclosures.
- Review existing best practice resources for working with children exposed to or experiencing trauma due to family vulnerability's
- Work with the Partnerships & Community Development Manager to support the development of six modules for delivery to young people
- Identify key sites and pilot and deliver the course across 3 – 4 programs for young people
- Participate in delivering a train-the-trainer session for teachers and youth workers to support them to deliver the program into the future
- Collate data to demonstrate project outcomes to support monitoring and evaluation
- Participate in the delivery of other youth orientated education programs that align with NCLC's strategic plan as directed by the Chief Executive Officer or Partnerships & Community Development Worker.

POSITION REQUIREMENTS

Essential Selection Criteria

1. At least three years' experience working with young people who have been exposed to trauma and experiencing complex issues including parental family violence, parental AOD dependence and parental mental ill-health, marginalization and disadvantage.
2. Demonstrated understanding of, and sensitivity to, the issues facing newly arrived communities in our catchment and the intersections of inter-generational cultural conflict upon young people.
3. Knowledge of best practice principles and strategies for engagement with young people experiencing vulnerability.
4. Confident group facilitation skills and the ability to manage disclosures in a group setting sensitively and safely.
5. Strong planning, and organisational skills and the ability to manage a variety of tasks at the same time.
6. Collaboration skills that support good working relationships with other project stakeholders.
7. Strong written and verbal communication skills.
8. Strong administrative skills including ability to use a computer and applications of Microsoft Office
9. Tertiary qualification in teaching, social sciences, community work, social work or other relevant qualifications
10. In line with NCLC's COVID-19 Vaccination Policy all staff and volunteers are required to provide evidence of full vaccination against COVID-19 or provide a valid medical exemption.
11. Hold or eligible to hold a current Working with Children Check
12. Hold a current Victorian driver's license, with access to your own vehicle and vehicle insurance.

ACCOUNTABILITY

This position is accountable to the Partnerships and Community Development Manager.